

City of Bigfork
Regular City Council Meeting
January 9, 2024
5:30 p.m.

Members Present: Bryan Boone, Sarah Scheff, Jerry Denny, Ben Maxa

Members Absent:

Also Present: Samantha Olson, Darla Anderson, Gretchen Gerth, Sally Sedgwick

Mayor Boone called the meeting to order at 5:32 p.m.

Reverend Boone opened with a prayer.

The pledge of Allegiance was recited.

The Public Forum was opened.

Cora Boone is doing a fundraiser to bring awareness to the public for Human Trafficking. Her goal is to stay silent for the entire day on January 11th, 2024. There are 9 kids participating in Bigfork this year.

As no one else wished to address the Council, the public forum was closed.

Motion by Maxa to approve the agenda, seconded by Scheff, motion carried unanimously (MCU).

Consent Agenda: Motion by Maxa seconded by Denny, and MCU to approve the consent agenda including:

1. Minutes of the December 12, 2023, Regular City Council meeting,
2. City Clerk's office report for December 2023,
3. Financial report for December 2023,
4. Public Works Department Report for December 2023,
5. Payroll and timecards for December 16, 2023, and December 30, 2023, regular payrolls, in the amount of \$7,801.14.
6. Claims paid from December 2023, in the amount of \$32,285.66 and claims for payment in the amount of \$92,011.43
7. Resolution 2024-03: ACH Bank Payments

Resolution 2024-01: Declaring Council Vacancy: Following council member Kristi Gustafson's passing in October of 2023, the City Council in accordance with Minnesota Statute 412.02 shall fill this vacancy by appointment until the next general election is held. This vacancy exists to fill

Mrs. Gustafson's term on the Bigfork City Council until December 31, 2024. **Motion to adopt Resolution 2024-01 Declaring City Council Vacancy by Maxa, Seconded by Scheff, and MCU.**

New Council Member Appointment: Since October of 2023 Samantha Olson has expressed her interest in joining the city council. Boone asked Melissa if there had been any other interested parties. Melissa stated there had been no other interest. **Motion to appoint Samantha Olson as a City Council Member by Boone, seconded by Scheff, and MCU.**

Newly appointed council member Samantha Olson was sworn in by City Clerk Melissa Grover.

UNFINISHED BUSINESS

Pay Increase for Janitorial Services: Last month the council asked Melissa to add a pay increase for janitorial services to the agenda. The city currently pays this position an hourly rate of \$10 per hour. The minimum wage is currently \$10.85 in the state of Minnesota. Boone suggested bumping the pay to \$12.00 per hour. **Motion to adjust the pay of the part time Janitorial Services position from \$10.00 per hour to \$12.00 per hour by Boone, Seconded by Denny, and MCU.**

Rink Attendant: No interested parties at this time, Melissa has posted an ad to the Scenic Range News Forum. Will continue to advertise in newspaper and post a Facebook post. Melissa did inform the council that Marcell will be discussing at their township meeting Wednesday night whether or not they will be flooding their rink this season as the start of flooding due to weather has been pushed off so late.

NEW BUSINESS

Resolution 2024-02: Appointments: Official Publication: Scenic Range News Forum, Official Depository: First State Bank of Bigfork, Electronic Funds Transfer Authority: Melissa Grover, Acting Mayor: Jerry Denny, City Attorney: John Dimich, City Engineer: Widseth, Smith & Nolting, Airport Manager: Melissa Grover, Zoning Administrator: Melissa Grover, Cemetery Sexton: Jerry Pula, Board of Health: Bryan Boone, Dr. Jeff Scrivner, Emergency Management Organization: Bryan Boone, Aaron Gould, Melissa Grover, Budget Committee: Bryan Boone, Sarah Scheff, Samantha Olson, Melissa Grover, Aaron Gould, Planning & Zoning Commission: Bryan Boone, Amy Pifher, Dean Haley, Gus David, Joe Zimmer, Safety Committee: Aaron Gould, Paul Gustafson, Identity Theft Prevention Program Administrator: Melissa Grover, Identity Theft Protection Committee: Melissa Grover, Aaron Gould, Assistant Weed Inspector: Ben Maxa, Data Practices Responsible Authority: Melissa Grover, Data Practices Compliance Official: Melissa Grover, Joint Powers Board Representative: Bryan Boone, Alternate Joint Powers Board Representative: Melissa Grover, Bigfork River Board: Bryan Boone, Hwy 38 Leadership Board: Amy Pifher, Fire Chief: Drew Francisco, 1st Assistant Chief: Dan Heinecke, 2nd Assistant Chief: Curt Youngkin, Fire Secretary: Julia Collins, Fire Training Officer: Dani Lovdahl, Fire Maintenance Officer: Matt Sheppard, Fire Communications Officer: Scott Hanson, Fire Safety Officer: Rob Anderson, Fire Budget Manager: Dan Heinecke. **Motion to Adopt Resolution 2024-02 Appointments by Maxa, seconded by Denny, and MCU.**

Baby Gate for Upper Level of Hall: Boone stepped away from his mayoral position and had Denny the acting mayor take over. Reverend Boone requested permission to install a mesh retractable baby gate for the main hall so that the kids that use the hall are not at risk of going down the staircase. This gate could be used by anyone renting the Hall. Permission to install the mesh retractable baby gate was given by council members Maxa, Denny, Olson and Scheff.

OTHER/ ANNOUNCEMENTS:

Next meeting is February 13, 2024, at 5:30 PM at Bigfork City Hall

Motion to adjourn at 5:53 p.m. by Denny, seconded by Scheff and MCU.

Melissa J. Grover

City Clerk/Treasurer

Approved at the regular meeting held on
February 13, 2024

Mayor