

City of Bigfork

Work Session & Regular City Council Meeting

September 13, 2016

7:00 p.m.

Members Present: Mayor Amy Pifher, Randy Nei, Peter Johnson

Members Absent: Eric Storlie, Andrew Francisco

Also Present: Becki Passeri, Curt Meyer, Joe Zimmer, Warren Welch, Jo & Mike Nolan

Mayor Pifher called the work session to order at 7:00 p.m. Additions to the agenda included Widseth Smith & Nolting and the Homecoming parade. Continuation of skate park discussion and Public Works winter priorities were removed from the agenda.

Mayor Pifher informed the Council that she would be speaking with Itasca County Sheriff Vic Williams regarding a number of law enforcement issues that have arisen in the City over the last week or so.

Curt Meyer from Widseth, Smith & Nolting reported that he had met with the Clerk and Zimmer at the beach and WSN will be submitting a proposal to complete a facility plan for the property. WSN continues to work on funding for well #6. They are exploring Rural Development's Emergency Community Water Systems Grant Program to see if the project would qualify. Pifher closed the work session and opened the regular meeting at 7:15 p.m.

The Pledge of Allegiance was recited and Pifher opened the public forum. As no one wished to address the Council, the public forum was closed.

Motion by Johnson to approve the agenda as amended during the work session, seconded by Nei, motion carried unanimously (MCU).

Consent Agenda: Motion by Johnson, seconded by Nei, and carried unanimously to approve the consent agenda including:

- 1. minutes of the August 10, 2016 regular and September 1, 2016 special City Council meetings,***
- 2. City Clerk's office report for August 2016,***
- 3. Financial reports for August 2016,***
- 4. Public Works Department report for August 2016,***
- 5. payroll and timecards for August 12 and 26, and September 9, 2016 paydays in the amount of \$10,540.04***
- 6. claims paid in the amount of \$5,636.48 and claims for payment in the amount of \$18,473.31***

UNFINISHED BUSINESS

WSN – Well #6 Update: Update was given during the work session.

NEW BUSINESS

Resolution 2016-09 – Preliminary Budget and Levy: This resolution sets the preliminary budget and levy for the 2017 budget year. *Motion by Johnson to adopt Resolution 2016-09.* After discussion regarding needs that aren't being met or planned for at this time, such as street repairs, Johnson rescinded his motion. *Motion by Pifher to set the preliminary tax levy at a two percent increase from 2016, seconded by Johnson, MCU.*

Bids for Water Treatment Plant and picnic shelter roof: Two bids were received for re-shingling the water treatment plant and McGarry Park picnic shelter. *Motion by Pifher to accept the bids from Justin Francis, seconded by Nei, motion carried with Johnson abstaining.* This project will be paid for with funds from the water investment fund.

Conveyance of Tax Forfeit Land: *Motion by Johnson, seconded by Nei to obtain parcel 85-460-0066 from Itasca County at a cost of \$1,500, and sell it to Habitat for Humanity at the same cost, MCU.*

Annual Performance Review Process: The Council had expressed interest in simplifying the annual performance review process. The Clerk provided sample review forms based on each position's job description. It was the consensus of the Council to adopt the sample forms for use.

Little Free Library Proposal: The City was contacted by a couple from the area who would like to install and maintain a Little Free Library on city property. It was the general consensus of the Council to allow this and to ask that the library be located near the gazebo on the south end of Main Street.

Transfer Local Board of Appeal & Equalization Duties to Itasca County: *Motion by Pifher, seconded by Johnson to permanently transfer local board of appeal and equalization duties to Itasca County, MCU.*

Homecoming Parade: The annual homecoming parade is scheduled for September 28, 2016 at 5:30 p.m. *Motion by Johnson to allow the parade, seconded by Nei, MCU.*

Motion to adjourn by Johnson at 7:39 p.m., seconded by Nei, MCU.

Angela L. Storlie
City Clerk/Treasurer

Approved at the regular meeting held on
October 11, 2016

Mayor