

**City of Bigfork**  
**Regular City Council Meeting**  
**November 13, 2018**  
**6:00 p.m.**

**Members Present:** Mayor Amy Pifher, Drew Francisco and Paul Gustafson

**Members Absent:** David Mann and Ben Maxa

**Also Present:** Joe Zimmer, Mark Hallan, Gus David, Amanda Clark, Allen Nodes, Warren & Caroline Welch, Bryan Boone and Becki Passeri

Mayor Pifher called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited and the public forum was opened. Zimmer thanked Francisco, Gustafson and Boone for helping complete the skating rink fencing. As no one else wished to address the Council, the public forum was closed.

***Motion by Francisco to approve the agenda, seconded by Gustafson, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Francisco, seconded by Gustafson and carried unanimously to approve the consent agenda including:***

- 1. minutes of the October 9 regular City Council meeting,***
- 2. City Clerk's office report for October 2018,***
- 3. financial reports for October 2018,***
- 4. Public Works Department report for October 2018,***
- 5. payroll and timecards for Oct 19 and Nov 2 regular and election judge payrolls in the amount of \$7,082.00***
- 6. claims paid in the amount of \$8,815.46 and claims for payment in the amount of \$168,401.98***
- 7. summary of Ordinance #184 for publication***
- 8. procurement policy***
- 9. assignment of 103 State Hwy 38 South as the address for recently annexed property***
- 10. acknowledgement of the wannigan visitor's log report for the 2018 tourist season***
- 11. acknowledgement of a letter from Bigfork Township regarding recent annexation***

**UNFINISHED BUSINESS**

**Engineering Updates:** Mark Hallan of WidsethSmithNolting was present with updates for the Council. He stated that the City had been notified they are a recipient of Local Road Improvement Program funding for the reconstruction of Ash Street and Rajala Mill Road. Curt Meyer will bring a full engineering agreement to the December meeting, however he'd like to schedule and complete the necessary surveying work before there is more snow. This is approximately two days' worth of work, not to exceed \$3,500. ***Motion by Pifher to approve the survey work, seconded by***

**Francisco, MCU.** Meyer will also be working with staff to secure funding for the City's required portion of the project. The grant amount is \$680,100 and the City's contribution will be \$122,000. Hallan next reviewed that the contractor for Dollar General contacted Zimmer yesterday and stated their utilities contractor is not interested in completing the City's portion of the utility work. They did not seem interested in attempting to locate another contractor. The City could solicit bids for the work, however Dollar General will still be paying the full cost. Zimmer will discuss this further with Dollar General tomorrow and determine the best way to proceed.

**2019 Final Budget:** The Clerk presented a final draft of the 2019 budget with adjustments as discussed at previous Council meetings. These amendments included a proposed 3% increase in sewer usage rates to cover bond payments on a short-term loan to rebuild the Rajala lift station. This item was tabled until full Council is present.

**2018 Budget Amendments:** The Clerk presented amendments to the 2018 budget. ***Motion by Pifher, seconded by Gustafson to approve the 2018 budget amendments as presented, MCU.***

**Clark Sewer Back Up:** The Council had made a motion at the October meeting to pay losses associated with this sewer back up. Since that meeting, an insurance claim was filed and the insurance adjuster advised the City not to pay the costs directly but to wait until the insurance review was completed. After discussion and hearing from Clark, the Council decided to let the motion they made at the October meeting stand.

Zimmer requested permission to have a check valve installed at this location to prevent future issues. He reported an 8" ball had been inserted into the return pipe to further ensure that any future backup would not reach Clark's basement. ***Motion to approve the estimate from Jeff Powell Excavating for check valve installation at a cost of \$1,300 by Francisco, seconded by Gustafson, MCU.***

**City Hall Restoration Change Order #2:** This change order relates to additional electrical work needed in the old VFW room, changes in wall texture removal vs. patching, and a change from tile in the entryway to wood. ***Motion by Francisco, seconded by Gustafson to approve change order #2, MCU.***

## **NEW BUSINESS**

**Hearing for Nuisance Ordinance Violation:** Due to complaints from residents, notices of nuisance ordinance violation were sent to the owner of Eagle's Nest mobile home park. Two separate 30-day deadlines have passed. The Council must now determine if the existing conditions are a violation of the ordinance. ***Motion by Francisco to declare it a nuisance and direct the clerk to forward the information to the City Attorney, seconded by Gustafson, MCU.***

**2018/2019 Plowing & Grading Bids:** Bids were received from Jeff Powell Excavating and Gus David for plowing. Zimmer stated the list of streets given for the street plowing bids was not accurate so that portion will be re-bid for the December meeting. ***Motion by Francisco to accept airport plowing and grading bids from Jeff Powell Excavating, seconded by Gustafson, MCU.***

**Ordinance #185:** This ordinance grants a renewed franchise agreement to Gorham's Inc (Northwest Gas). The Council determined the length of the franchise would be 10 years. ***Motion by Francisco seconded by Gustafson to adopted Ordinance #185 with a ten-year term, MCU.*** The summary of Ordinance #185 for publication was tabled until next month due to the requirement it be approved by a 4/5<sup>th</sup>s vote of the Council.

**IRRRB Residential Rehabilitation Grant Application:** One interested party has approached the City about applying to this grant program. It covers a portion of the cost of demolition of residential structures. The property owner covers the remaining costs. The only commitment by the City is administrative time. It was the consensus of the Council to solicit additional interested parties over the next 30 days, then proceed with the application process.

**Canvass of 2018 General Election Results:** The Clerk reported that Bryan Boone received 75 votes for Mayor and is the winner of that seat. David Mann and Andrew Francisco received 80 and 99 votes respectively for the 4-year Council Member offices and are the winners of those. Paul Gustafson received 92 votes for the 2-year Council Member office and is the winner of that seat. ***Motion to approve the 2018 election results by Francisco, seconded by Gustafson, MCU.***

***Motion to adjourn at 6:56 p.m. by Pifher, seconded by Francisco, MCU.***

Angela L. Storlie  
City Clerk/Treasurer

Approved at the regular meeting held on  
December 11, 2018

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Mayor