

DRAFT – These minutes are not official until approved at the next regular meeting.

City of Bigfork

City Council
Work Session and Regular City Council Meeting
November 12, 2013
5:30 p.m.
City Council Chambers

Members Present: Mayor Amy Pifher, Krista Lane, Dave Evensen, Randy Nei
Members Absent: Peter Johnson
Also Present: Becky Passeri

Mayor Amy Pifher called the work session to order at 5:39 p.m. Pifher gave liaison reports for parks and the airport. Storlie answered questions regarding the claims.

Pifher called the regular meeting to order at 6:02 p.m.

Also Present for Regular Meeting: Warren & Caroline Welch

The Pledge of Allegiance was recited and the public forum opened. As no one wished to speak, the public forum was closed.

Changes to the agenda included: addition of a MnDOT airport grant agreement under New Business, addition of a closed session for labor negotiations at the end of New Business and moving the Union Memo of Understanding to immediately following the closed session. ***Motion by Lane to accept the agenda with changes noted, seconded by Evensen, motion carried unanimously (MCU).***

Consent Agenda: ***Motion by Pifher to approve consent agenda items 1, 2 and 5 which are the minutes from August 13 and 29 September 3,5, 10 and, 18, October 8, and November 4, the City Clerk's office report and the claims with the exception of claim number 3989 to Short, Elliott, Hendrickson for \$7,180.00, seconded by Nei, MCU.*** The total of the approved claims is \$82,164.17.

UNFINISHED BUSINESS

MAOSC Membership: More information was received from MAOSC on the benefits of membership. ***Motion to decline membership by Lane, seconded by Nei, MCU.***

Ordinance #171: This ordinance sets the water rates for 2014. Rates were previously set for 5/8" meters but need to be determined for larger service sizes. ***Motion to refer the issue back to the Planning & Zoning Commission by Lane, seconded by Nei, MCU.***

NEW BUSINESS

MnDOT Airport Grant Agreement: A grant agreement was received from MnDOT providing for 80% coverage of the project costs for the beacon repair. ***Motion to accept the grant agreement by Evensen, seconded by Nei, MCU.***

Utility Billing Software: The current UBpro utility billing software does not have a support plan and the annual fee for one would be \$560. A quote was obtained from Softline Data for an upgrade to UBmax for a one-time fee of \$545 and an annual support fee of \$350. ***Motion to upgrade to UBmax by Lane, seconded by Evensen, MCU.***

Distribution of Minutes: Storlie asked if the Council would like minutes put out in draft form after each meeting or if they wanted to wait until the minutes had been approved at the next meeting before distributing them. ***Motion by Evensen to put out draft minutes after each meeting, seconded by Lane, MCU.***

Aaron Gould Water License: Payments for Class D water operator's school and the corresponding exam fee for the Public Works Assistant were included in the approved claims.

Cell Phone Reimbursement: Gould would prefer to use his personal cell phone for work rather than carry a second work phone. The City-issued work phone costs \$33 per month. ***Motion by Lane to cancel the city-issued phone and reimburse Gould \$33 per month for use of his personal cell phone, seconded by Nei, MCU.***

Water/Sewer Connection Permit: Pifher provided a summary of the activities leading up to the Planning & Zoning Commission's recommendation for approval of the water/sewer permit application for Bigfork Valley Hospital's Aspen Circle addition. ***Motion by Evensen to approve the application, seconded by Lane. Evensen retracted the motion and moved to accept the application with the condition that Bigfork Valley Hospital will indemnify the City of Bigfork against any problems occurring in that section of the sewer force main which was relocated under their building and Bigfork Valley Hospital will indemnify the City of Bigfork against any problems occurring in other sections of the sewer main which are found to be a result of the location of the same or the work done during the relocation process, seconded by Lane, MCU.***

Pifher stated that the Council would go into closed session for the purpose of labor negotiations at 6:25 p.m.

The meeting was reopened at 6:41 p.m.

Union Memo of Understanding: The memo reads that the labor agreement which expires on December 31, 2013 will be extended for a one year term to cover the 2014 calendar year and will provide for no changes in terms and conditions of employment from 2013 to 2014. ***Motion to accept the memo of understanding by Nei, seconded by Evensen, MCU.***

Motion to adjourn at 6:43 p.m. by Lane, seconded by Evensen, MCU.

Angela L. Storlie
City Clerk/Treasurer

Approved at the regular meeting held on the
10th day of December 2013

Mayor