

## City of Bigfork

### Work Session & Regular City Council Meeting July 14, 2015 7:00 p.m.

**Members Present:** Mayor Amy Pifher, Peter Johnson, Andrew Francisco, Randy Nei, Eric Storlie

**Members Absent:** none

**Also Present:** Joe Zimmer, Warren & Caroline Welch, Curt Meyer

Mayor Pifher called the work session to order at 6:58 p.m. Curt Meyer of Widseth, Smith & Nolting was invited to give his report during the work session. He informed the Council that the water study was moving along. Brian Ross and Mark Hallan from WSN have reviewed numerous well records and are attempting to obtain more from the MN Department of Health. Their study so far has indicated that the aquifer currently being utilized is viable and extensive, however it is thin so will supply lower capacity pumping rates. The City could choose to do test drilling in other areas but if a viable aquifer was found, there would be the significant added cost of piping that water to the treatment plant. Meyer and his colleagues feel that the next step is to do a draw-down test of the existing well to further gauge the capacity of the current aquifer. All their research indicates that the aquifer is laterally extensive, therefore indicating high volumes of water, but due to the thinness of the vein, a slower draw rate is to be expected. All of this information will be summarized in the final report which will be presented to the Council at the August meeting. Meyer indicated that the likely recommendation will be to drill again in the same aquifer, being very deliberate about how the well is constructed and the method used. WSN feels that the correct depth was simply missed during the last drilling attempt and that drilling as opposed to pounding is the better method to make sure the well is able to be developed once the proper depth is reached.

Pifher closed the work session and opened the regular meeting at 7:12 p.m.

The Pledge of Allegiance was recited.

Mayor Pifher opened the public forum. As no one from the public wished to address the Council, the public forum was closed.

***Motion by Johnson to approve the agenda with the addition of the invoice from W.J. Licke and a new time clock under New Business and the removal of WSN from Unfinished Business, seconded by Francisco, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Johnson, seconded by Francisco and carried unanimously to approve the consent agenda including:***

- 1. minutes of the June 9<sup>th</sup> regular City Council meeting,***
- 2. City Clerk's office report for June 2015,***
- 3. Financial reports for June 2015,***

4. **Public Works Department report for June 2015,**
5. **payroll and timecards for June 19<sup>th</sup> and July 2<sup>nd</sup> paydays in the amount of \$6,153.82**
6. **claims paid in the amount of \$8,021.25 and claims for payment in the amount of \$64,858.85**

#### **UNFINISHED BUSINESS**

**ACH Agreement for Utility Bill Payments:** The First State Bank of Bigfork has prepared a contract for ACH services. This will allow automatic withdrawals from a bank account for City utility customers. ***Motion by Johnson, seconded by Nei to authorize the Mayor and Clerk to sign the contract, MCU.***

#### **NEW BUSINESS**

**Licke Invoice:** Pifher noted that the City would only be paying a portion of the June invoice from City Attorney John Licke. A majority of the invoice charges resulted from a private citizen contacting Licke. The Council did not feel that the rest of the taxpayers of the City should be responsible to pay for one citizen utilizing the City Attorney. The City will only pay for services initiated by an authorized representative of the Council. ***Motion by Johnson, seconded by Nei to pay only that portion of the invoice resulting from the City initiating contact with Licke, MCU.***

**Time Clock:** Pifher expressed her desire to purchase a more sophisticated time clock in order to automate the payroll process and eliminate the need for paper timecards. ***Motion by Johnson, seconded by Francisco to direct the Clerk to purchase a biometric time clock that comes with a warranty and/or service plan, seconded by Francisco, MCU.***

#### **OTHER**

**Budget Committee Meetings:** A Budget Committee meeting was set for 5:00 p.m. on Tuesday, July 21, 2015.

***Motion by Johnson to close the meeting at 7:29 p.m. for the purpose of conducting an employee performance evaluation, seconded by Nei, MCU.***

Angela L. Storlie  
City Clerk/Treasurer

Approved at the regular meeting held on  
August 11, 2015

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Mayor