

City of Bigfork
Work Session & City Council Meeting
February 14, 2018
5:00 p.m.

Members Present: Mayor Amy Pifher, Paul Gustafson and Peter Johnson

Members Absent: Ben Maxa and Andrew Francisco

Also Present: None

Mayor Pifher called the work session to order at 5:12 p.m. City Clerk Angie Storlie administered the oath of office to newly appointed Councilman Paul Gustafson. The Council reviewed job descriptions for the Public Works Department positions.

Pifher called the Regular Meeting to order at 6:00 p.m.

Also Present for Regular Meeting: Joe Zimmer

The Pledge of Allegiance was recited and the public forum was opened. Pifher read a notice from School Board Member Pat Medure regarding a listening session for the ISD #318 Facility Plan to be held on March 5, 2018 at 5:30 p.m. at the Bigfork School Media Center. As no one wished to address the Council, the public forum was closed.

A resignation from Councilman Peter Johnson was added to the agenda. ***Motion to approve the agenda as amended by Johnson, seconded by Pifher, motion carried unanimously (MCU).***

Consent Agenda: Motion by Johnson, seconded by Gustafson and carried unanimously to approve the consent agenda including:

- 1. minutes of the January 9 regular City Council meeting,***
- 2. City Clerk's office report for January 2018,***
- 3. financial reports for January 2018,***
- 4. Public Works Department report for January 2018,***
- 5. payroll and timecards for January 12, 26, and Feb 9 payrolls in the amount of \$10,403.60***
- 6. claims paid in the amount of \$5,532.88 and claims for payment in the amount of \$148,120.51***
- 7. transfer of \$290.79 from the Gambling Tax Fund to the General Fund to zero out skating rink/disc golf course projects***
- 8. authorization for the City Clerk to advertise two voting booths for sale for \$50.00 each on the League of MN Cities Marketplace***
- 9. approval of vacation request – Storlie, February 15 and 16***

UNFINISHED BUSINESS

Well #6 Final Pay Request/Pay Request #3: Storlie noted that this is actually not the final pay request; that will come at the March meeting after an amount is negotiated with the contractor for final project clean-up work to be done by the City. ***Motion by Johnson, seconded by Pifher to approve pay request #3 from Mark J Traut Wells, MCU.***

Resolution 2018-02: This resolution authorizes application to Minnesota DEED's BDPI grant program for road improvement funding. Storlie reported that City Engineer Curt Meyer had informed the City that they were not awarded the Local Road Improvement grant that was applied for. He still recommended submitting this BDPI application so that, if awarded, it could be used for leverage for the next round of LRIP funding. ***Motion by Pifher, seconded by Johnson to adopt Resolution 2018-02, MCU.***

City Hall Restoration Phase II Bid Documents: Scalzo Architects provided the bid package for Phase II of the City Hall Restoration. ***Motion by Johnson, seconded by Gustafson to approve the bid package and authorize Scalzo Architects to advertise for bids, MCU.***

Change of Date for May 2018 Council Meeting: Another conflict with the school resulted in them requesting this meeting be changed to May 15, 2018. Pifher suggested that it may be easier to accommodate the April meeting since May is very busy at the school. Storlie was asked to work with the school to find the best date.

NEW BUSINESS

Resolution 2018-03: This resolution authorizes application to the Healthy Northland Active Communities Assistance Program for funding for a pedestrian plan. This project would be done in cooperation with Arrowhead Regional Development Corporation and Get Fit Itasca. The Council had concerns as to the necessity of this plan for Bigfork. It was tabled until full council is available.

Ordinance #180: Ordinance #180 sets water and sewer rates for the remainder of 2018. ***Motion by Johnson, seconded by Gustafson to adopt Ordinance #180, MCU.***

The Clerk's office was contacted with a request that the City provide swimming lessons in 2018. Storlie was directed to look into contracting for this service.

Pifher thanked Johnson for his time on the Council and regretfully acknowledged his resignation.

Motion to adjourn at 6:25 p.m. by Johnson, seconded by Gustafson, MCU.

Angela L. Storlie
City Clerk/Treasurer