

City of Bigfork
City Council Meeting
February 14, 2017
6:00 p.m.

Members Present: Mayor Amy Pifher, Eric Storlie, Benjamin Maxa, Peter Johnson

Members Absent: Andrew Francisco

Also Present: Joe Zimmer, Bryan Boone, Becki Passeri

Mayor Pifher called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited and Pifher opened the public forum. Mayor Pifher thanked Randy Collins for plowing the bridge sidewalks. She also addressed a question about a mayor needing to live in the city he/she is mayor of. She clarified that she and all the current Council Members do reside within City limits.

As no one from the public wished to address the Council, the public forum was closed.

Two items were added to the agenda: Garage Lights Quote and White Truck Transmission Repair.

Motion by Pifher to approve the agenda as amended, seconded by Maxa, motion carried unanimously (MCU).

Consent Agenda: Motion by Johnson, seconded by E. Storlie and carried unanimously to approve the consent agenda including:

- 1. minutes of the January 10, 2017 regular City Council meeting,***
- 2. City Clerk's office report for January 2017,***
- 3. Financial reports for January 2017,***
- 4. Public Works Department report for January 2017,***
- 5. payroll and timecards for January 13, 27 and February 10 paydays in the amount of \$10,486.11***
- 6. claims paid in the amount of \$6,538.18 and claims for payment in the amount of \$54,444.38***

UNFINISHED BUSINESS

Cedar Street Lot: The City has received a request from Mike Stevens to purchase or trade for parcel number 85-460-0064, valued at \$21,500. The offer is \$10,000 or a trade for parcel 85-022-3300 which is valued at \$22,200. As requested at the last meeting, the Clerk provided information on the taxes for each of the lots in question. Stevens' property generated \$332 in tax revenue for 2016. The City's property would have generated \$372 if it had not been tax-exempt. The Council saw the benefits of a trade to be 10 more acres of

property for City use and a property with higher tax generation being returned to the tax rolls. ***Motion by Johnson to approve the property trade with Mike Stevens, with the stipulation that Stevens' attorney draw up the necessary paperwork and the City attorney review it, seconded by E. Storlie, MCU.***

The Clerk was directed to inquire as to whether or not Stevens would be interested in purchasing the adjacent lot on Cedar Street.

Beach Facility/Lifeguard: The Clerk requested direction from the Council on the level of detail desired for the beach facility plan. The Council was of the general consensus that land ownership and a shade pavilion were the two main issues for the beach. They requested that WSN also focus on potential future recreational development on parcel number 85-022-3300.

NEW BUSINESS

Bryan Boone – Summer Mission Projects: Bryan Boone, pastor of the Assembly of God church, presented the Council with information on a skating rink and disc golf course. He included potential locations, costs and sources of funding. The church will be hosting a volunteer work team this summer which will donate the labor. Boone requested a \$1,500 commitment from the City as well as permission to apply for grants under the City's name. ***Motion by Johnson to approve the skating rink proposal with a contribution of \$2,000, seconded by Pifher, MCU. Motion by Johnson to have Boone work with the Clerk on any grant applications, seconded by E. Storlie, MCU.***

The Council requested a final design of the disc golf course and will seek input from the surrounding property owners. Boone was given approval to move forward with seeking the necessary funding for that project.

MN DNR Recreation Grant Program: The Council discussed applying to this grant program for the above mentioned-projects. The Clerk was directed to do so.

Surveillance Cameras: E. Storlie and Johnson have been investigating potential security/surveillance camera options. Many of the larger, out-of-state companies are too expensive and/or not interested in a small project. It may be possible to go through Itasca County using their new digital surveillance program. E. Storlie is working with Mark Lallak at the County to determine the cost and procedure for this option.

City Street Maintenance: The Council discussed the condition of City streets this winter and how best to ensure they are maintained to a high standard. Johnson asked that Zimmer and the Council do some brainstorming about any equipment needs or technique changes that can be made to improve the conditions.

The Council directed the Clerk to send a gift card and a thank you letter to Randy Collins for plowing the Highway 38 bridge sidewalks for the City.

Minnesota Integrated Emergency Management Course and Code Red: Pifher attended a meeting at Itasca County regarding emergency management. Itasca County Emergency

Management Coordinator Marlyn Halvorson will be asked to attend the March Council meeting to address this in more detail.

Flooring Quote for Upper Level: Zimmer priced carpet tiles for the upper level room, hallway and entryway. The cost would be just under \$1,500. ***Motion by Johnson to purchase and install the carpet tiles, seconded by Maxa with the stipulation that the existing flooring be removed first, MCU.***

Update to Cell Phone Policy: The Clerk presented suggested updates to the City's cell phone policy. ***Motion by Jonson, seconded by Maxa to adopt the policy update as proposed, MCU.***

Garage Lights Quote: Goggleye Electric provided a quote of \$4,200 for replacing the lighting in the public works garage with LED light fixtures. The existing lights have not been working for some time. They use odd-sized bulbs and old style ballasts which are not readily available. Zimmer felt the project could be done for less by decreasing the number of lights to be installed since LED is brighter than fluorescent. ***Motion by Johnson, seconded by E. Storlie to accept the quote from Goggleye for LED lighting in the public works garage, MCU.***

White Truck Transmission Repair: Zimmer reported that the transmission has gone out on the white public works truck. He has received a quote from Dale Schall for \$1,000 to rebuild the transmission if the City takes it out and puts it back in. The cost would be \$200 more if Schall does the removing and re-installing. The Council felt it was worth the extra cost to have it all done by Schall. ***Motion by Maxa to have the truck towed to and repaired by Dale Schall, seconded by Johnson, MCU.***

OTHER

Motion by Johnson, seconded by E. Storlie to reschedule the regular March Council meeting for Tuesday, March 7, 2017 at 6:00 p.m., MCU

Motion to adjourn at 7:57 p.m. by Johnson, seconded by Maxa MCU.

Angela L. Storlie
City Clerk/Treasurer

Approved at the regular meeting held on
March 7, 2017

Mayor