

**City of Bigfork**  
**Regular City Council Meeting**  
**December 11, 2018**  
**6:00 p.m.**

**Members Present:** Mayor Amy Pifher, Drew Francisco, Paul Gustafson, David Mann and Ben Maxa

**Members Absent:** None

**Also Present:** Curt Meyer, Travis Lovdahl, Bryan Boone, Gus David, Sally Sedgewick, Chelsea & Ezra Mann, Dan Heinecke, and Becki Passeri

Mayor Pifher called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited and the public forum was opened. Sally Sedgewick spoke representing the Scenic Range News Forum. She encouraged the Council to consider keeping their business as local as possible when considering their official newspaper appointment for 2019. As no one else wished to address the Council, the public forum was closed.

Mann requested to add a discussion on Council meeting date and time to the beginning of New Business.

***Motion by Francisco to approve the agenda as amended, seconded by Mann, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Francisco, seconded by Maxa and carried unanimously to approve the consent agenda including:***

- 1. minutes of the November 13 regular City Council meeting,***
- 2. City Clerk's office report for November 2018,***
- 3. financial reports for November 2018,***
- 4. Public Works Department report for November 2018,***
- 5. payroll and timecards for Nov 16 and 30 regular payrolls in the amount of \$7,323.56***
- 6. claims paid in the amount of \$5,710.23 and claims for payment in the amount of \$83,251.83***
- 7. Resolution 2015-12, designating mail ballot polling place for 2019***
- 8. Summary of Ordinance #184, annexation***
- 9. Summary of Ordinance #185, NW Gas franchise agreement***
- 10. 2019 Liquor License Renewals***
- 11. removed for further discussion***
- 12. Liability Coverage Waiver***
- 13. Declaration of Excess Property – hardwood flooring to be sold via sealed bid***

## UNFINISHED BUSINESS

**Engineering Updates:** Curt Meyer of WidsethSmithNolting was present with updates for the Council. He reviewed that the City had received a MnDOT Local Road Improvement Program grant for improvements to Ash Street and Rajala Mill Road. The grant covers about 85% of the project cost. The City could apply to the BDPI grant program, use special assessments, and/or apply for short-term bonding to cover the difference. The Council was not in favor of special assessments. WSN will begin working on the BDPI grant application. The Clerk has already been in contact with Minnesota Rural Water regarding their short-term bond program. The Council was in favor of WSN beginning project design work right away.

Two bids were received for the water/sewer connection for the Dollar General store site. ***Motion by Gustafson, seconded by Maxa to accept the bid from Jeff Powell Excavating in the amount of \$48,250.00, MCU.*** Dollar General will be reimbursing the City for all costs associated with this connection.

**City Hall Restoration Funding:** The clerk recommended a transfer of funds to cover the \$70,000 gap in funding for the City Hall Restoration Project. Along with the \$20,000 contribution made by the VFW, these transfers will make up the difference in grant funding vs. bid amounts. Overages due to change orders throughout the project will have to be accounted for in 2019. ***Motion by Mann, seconded by Gustafson to transfer \$11,001 from the General Fund to the City Hall Restoration Fund and \$39,446 from the General Fund CD to the City Hall Restoration Fund upon the CD's maturity on 12/24/2018, MCU.***

**2018/2019 Plowing & Grading Bids:** Contract street plowing was re-bid based on an updated list of streets to be contracted out. Two bids were received, Powell Excavating for \$120 per time, and Gus David for \$100 per time. ***Motion by Francisco, seconded by Mann to accept the bid from Gus David in the amount of \$100 per time for snowplowing for the 2018-2019 season, MCU.***

**Quotes for Fire Department SCBAs:** Fire Chief Travis Lovdahl was present with his recommendation to accept the bid from Emergency Response Solutions for SCBAs. While ERS was not the low bidder, Fire Department personnel involved in the process feel the ERS equipment is better quality and has a better warranty. This equipment will be paid for almost entirely with the FEMA grant awarded to the Fire Department earlier this year. The small shortfall will be covered by the Fire Fund balance. The Department would like to spend \$22,000 more of the Fund balance to purchase infrared cameras that integrate with these SCBAs. ***Motion by Pifher, seconded by Mann to accept the quote from Emergency Response Solutions in the amount of \$105,010.34, MCU.***

## NEW BUSINESS

**Council Meeting Date and Time:** Mann asked if the Council would consider moving the regular meeting to a Monday rather than the 2<sup>nd</sup> Tuesday of the month. Councilmembers will consider this and discuss further at the January meeting.

**Resolution 2018-13:** This resolution authorizes interfund transfers to close out the Well #6 and 2013B G.O. Imp. Refunding Funds. ***Motion by Mann to adopt Resolution 2018-13, seconded by Francisco, MCU.***

**Resolution 2018-14:** This resolution adopts the final 2019 budget and tax levy. After discussion on increases in water and sewer rates to complete needed maintenance projects, a ***motion was made by Mann and seconded by Gustafson to adopt Resolution 2018-14 as presented, MCU.***

**Ordinance #186:** This ordinance sets the water and sewer rates for 2019 in accordance with the budget presented and adopted in Resolution 2018-14. ***Motion by Francisco, seconded by Maxa to adopt Ordinance #186, MCU.***

**City Hall Rental Rates:** Bob Zimmer with the Chippewa Lodge was present to further discuss the Lodge's potential rental of the old VFW space. The Council proposed an \$800 per year rate for this rental. Zimmer will report back to the rest of the Lodge membership and be in touch. The Council was in favor of grandfathering in annual rates for current regular users of the Hall. Daily rental rates will be increased to \$50 per day for meeting space and \$75 per day for meeting space plus kitchen, with a \$50 cleaning deposit. An amendment to the City Hall Use Policy will be drafted for approval at the January meeting.

**Resolution 2018-15:** This resolution authorizes application to the Iron Range Resources and Rehabilitation Board for the Residential Rehabilitation grant program. ***Motion by Mann, seconded by Maxa to adopt Resolution 2018-15.***

## **OTHER**

***Motion by Pifher, seconded by Gustafson, to approve training requests from City Clerk Angie Storlie for the IIMC Regional and Annual Conferences, MCU.***

***Motion to adjourn at 6:56 p.m. by Mann seconded by Francisco MCU.***

Angela L. Storlie  
City Clerk/Treasurer